Dear All,

Kindly find attached your application form and guidance book. You can contact us via WhatsApp or call on +233 547 169 761. We are always here to help.

Note: The following documents are requested for the completion of your application (kindly Scan all documents. No pictures of documents will be accepted except your passport picture).

1. Filled Application form (as attached): This costs USD100.00
2. Record of academic qualifications:
   - Master’s degree certificate and transcript, or any postgraduate degree certificate
   - Transcript of highest academic qualification. In situations where applicant already has a Doctorate Degree
   - First degree certificate and transcript
   - Secondary school certificate/ result slip

3. Evaluation of credentials (certificates) from Tanzania Commission for Universities
   Applicants should pay to the account details provided below: Forex Bank Account

   LAWEH OPEN UNIVERSITY COLLEGE
   Bank: ECOBANK
   Branch: LEGON
   Account Number: 0162104488318201
   SWIFT CODE: ECOCGHAC

   Amount to be paid:
   Secondary certificate: USD50.00
   Diploma certificate: USD50.00
   Bachelor’s degree certificate: USD80.00
   Master’s degree certificates: USD80.00
   Doctorate certificates: USD100.00

   A scanned copy of receipt of payment is to be attached to the application document. Confirmation of billing or otherwise will be sent to Applicants upon receipt of email.

4. Submit PhD Proposal in the area of study. However, LAWEH provides preparatory workshop in PhD proposal writing.
   NOTE: Your application is not complete without your proposal.
Additional Information
The Open University of Tanzania (OUT) has four admission cycles: **July, November, March, and June**. There is no deadline for submission of applications for admission. The Laweh Open University College (LOUC) has a rolling admission throughout the year.

**Fees for the PhD programme:**
The fees for the programme is $2,500.00 per academic year. Fees for the first year is to be paid upfront. A payment scheme of 50% per semester is acceptable in the second – third or fourth year. Applicants who are not able to complete within the four years shall require an extension to be granted by the Senate.

**Duration of the PhD programme:**
The duration of registration period is between three (3) to four (4) years and shall not exceed five (5) years. Failure by the candidate to complete the Ph.D. degree programme within the prescribed period shall lead to her or his discontinuation from study, unless an extension is granted by the Senate.

**Supervisors:**
Candidates or applicants should note that it is not necessary for the supervisor to be in the country of resident of the applicant - for research and supervision purposes. A registered Ph.D. candidate shall be assigned a supervisor(s) appointed by the Senate on recommendation of the faculty. The supervisor(s) will be responsible for guiding the candidate in his/her research and shall, once every three months submit reports on the candidate's progress.

**PhD programmes by thesis:**
OUT/LAWEH offers PhD by Thesis and course work. Candidates undertake independent research under supervisors appointed by Senate on the recommendation of the Faculty Board. A prospective candidate for Ph.D. Degree is required to submit a proposal of the subject of study and/or research which he/she proposes to pursue. Thereafter, one or two supervisors will be appointed to advise the candidate in his/her field of study or research. A candidate for the degree shall be required to submit a thesis embodying the results of his or her studies upon completion of the degree and a Viva (Defence).